

Peekskill City School District
1031 Elm Street
Peekskill, New York

BUSINESS MEETING
BOARD OF EDUCATION
MARCH 21, 2017

Board of Education

Mrs. Lisa Aspinall-Kellawon, President
Mr. Richard Sullivan, Vice President
Mr. Douglas Glickert
Mrs. Maria Pereira
Mr. Michael Simpkins
Mr. Colin Smith
Mrs. Jillian Villon

Central Office

Dr. David Fine, Superintendent
Ms. Robin Zimmerman, Assistant Superintendent for Business
Dr. Joseph Mosey, Assistant Superintendent for Administrative Services
Mr. Daniel Callahan, Assistant Superintendent for Secondary Education
Mrs. Mary Foster, Assistant Superintendent for Elementary Education
Ms. Debra McLeod, District Clerk

1. Call to Order

The meeting was called to order by President Aspinall-Kellawon at 5:35 p.m. in the George Birdas Room.

- A. Recording of Attendance
Colin arrived late.

2. Proposed Executive Session

A. Open Meeting

- (Note: The Board will enter into Executive Session for the purpose of discussing a particular contractual and personnel items. The public part of the meeting will open at approximately 7:00 p.m.)

B. Adjourn to Executive Session

Motion to Adjourn Meeting in order to enter to Executive Session

Motion: Richard Sullivan

Second: Michael Simpkins

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Doug Glickert

Maria Pereira

Michael Simpkins

Richard Sullivan

Jillian Villon

C. Adjourn Executive Session – 7:40 p.m.

Motion to Re-Open Meeting

Motion: Colin Smith
Yes: Lisa Aspinall-Kellawon
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith
Richard Sullivan
Jillian Villon

Second: Richard Sullivan
No: _____

Abstained: _____

3. Resume Public Meeting

A. Pledge of Allegiance

The meeting was reconvened in the Ford Auditorium at 7:45 p.m.

4. Hearing of Citizens

A. Public Participation at Board Meetings

There were no citizens wishing to be heard.

5. Superintendent/Board President Report

A. [Superintendent's Report](#)

Dr. Fine reported the District did not receive the L.E.A.P. grant and we are appealing the decision. In the meantime, the District is seeing what can be done to salvage the program.

- [Student Council Report](#) - Essence Boyd-Roberts
- [CIA and Professional Development Updates](#) – Dan Callahan and Mary Foster
- [Special Services](#) – Ellen Hackett

B. Contracts Under \$10,000

Superintendent Fine read into the minutes the following contracts under \$10,000

- Manya Bouteneff: To work with the ENL and Bilingual staff at the elementary and secondary level; March 2, 2017 - June 30, 2017; Not to exceed \$10,000. Funding will be paid for out of the Title I grant.
- Arts 10566/PKMS; Bringing multidisciplinary art instruction to our students; March 14, 2017 - May 25, 2017; \$45 per hour; Funding through the L.E.A.P. Grant.

6. Old Business

- A. President Aspinall-Kellawon commented they met with Chief of Police, Eric Johansen regarding policy #5300.60 - Student Searches and Interrogations. They are still discussing the language and have turned the policy over to our attorneys. The District is currently working on the athletic handbook.

7. New Business

8. Policy Readings

9. Accepting of Minutes

A. Business Meeting/Work Session February 7, 2017

B. Business Meeting February 14, 2017

C. Business Meeting/Work Session March 7, 2017

D. Special Meeting March 9, 2017

E. Approval of Minutes

BE IT RESOLVED that the Board of Education accepts the following minutes:
Business Meeting/Work Session February 7, 2017

Business Meeting February 14, 2017
Business Meeting/Work Session March 7, 2017
Special Meeting March 9, 2017

Motion: Richard Sullivan
Yes: Lisa Aspinall-Kellawon
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith
Richard Sullivan
Jillian Villon

Second: Colin Smith
No: _____

Abstained: _____

10. Consent Agenda – Personnel

A. Personnel Agenda

Certificated

I. Resignation

A. The Superintendent of Schools recommends the following teacher resignation to the Board of Education for approval:

1. Name: Hadija Davidson
Position: Teaching Assistant
Reason: Resignation from the Peekskill City School District
Effective: March 25, 2017

II. Leave of Absence

A. The Superintendent of Schools recommends the following non-paid leave of absence to the Board of Education for approval:
None

III. Appointments

A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Kellie Delmonico
Program: 2016-2017 LEAP Saturday Academy
Position: Substitute teacher
Effective Date: March 22, 2017 through May 20, 2017
Stipend: \$48/hour; per diem
2. Name: Andrea Brown
Program: 2016-2017 LEAP Saturday Academy
Position: Teacher
Effective Date: March 22, 2017 through May 20, 2017
Stipend: \$48/hr.
3. Name: Amy Marrero
Program: 2016-2017 LEAP Saturday Academy
Position: Teacher
Effective Date: March 22, 2017 through May 20, 2017
Stipend: \$48/hr.

4. Name: Anthony Scala
 Program: 2016-2017 LEAP Saturday Academy
 Position: Teacher
 Effective Date: March 22, 2017 through May 20, 2017
 Stipend: \$48/hr.

5. Name: Crystal Garcia
 Program: 2016-2017 LEAP Saturday Academy
 Position: Teacher
 Effective Date: March 22, 2017 through May 20, 2017
 Stipend: \$48/hr.

6. Name: Kimberly Albra
 Program: 2016-2017 LEAP Saturday Academy Teacher
 Position: Substitute Teacher
 Effective Date: March 22, 2017 through May 20, 2017
 Stipend: \$48/hr.; Per diem

7. Name: Tara King
 Position: 2016-2017 Professional Development Instructor; Reader's Workshop
 Effective Dates: March 2017 to May 2017
 Stipend: Instruction: \$48/hour (not to exceed 15 hours)
 Prep: \$40/hour (not to exceed 15 hours)

8. Name: Jennifer Feliz
 Position: 2016-2017 Professional Development Instructor; Spanish Language
 Effective Dates: March 2017 to May 2017
 Stipend: Instruction: \$48/hour (not to exceed 15 hours)
 Prep: \$40/hour (not to exceed 15 hours)

IV. Revision

- A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: Claire Loverro
 Position: ESL Teacher; LOA replacement
 Certification: ESOL; Initial
 Duration: March 2, 2017 through June 23, 2017
 Salary: \$308/day, as worked; no benefits

Classified

I. Appointments

- A. The Superintendent of Schools recommends the following appointments to the Board of Education for approval:

1. Name: JoAnne Ward
 Position: School Monitor (Lunch)
 Start date: March 27, 2017 (anticipated)
 End date: June 23, 2017
 Salary: \$10/hour; as worked, following school calendar; no benefits

2. Name: Sharon Love
 Position: Sr. Office Assistant; LOA Replacement
 Effective date: March 22, 2017
 End date: June 16, 2017 (TBD)
 Salary: \$48,217 (Prorated)

3. Name: Jennifer Sampson
 Position: Assistant Supervisor of Transportation
 Effective Date: July 11, 2016
 Probationary Start Date: March 22, 2017
 Probationary End Date: March 21, 2018
 Salary: \$70,000

4. Name: Chemay Venero
 Position: Security Aide
 Effective Date: March 29, 2017
 Probationary Start Date: March 29, 2017
 Probationary End Date: March 28, 2018
 Salary: \$32,663 (prorated)

5. Name: Ruben Marrero
 Position: Custodial Worker (Full Time)
 Effective Date: March 22, 2017
 Probationary Start Date: August 22, 2016
 Probationary End Date: August 21, 2017
 Salary: \$ 49,443 (prorated for 2016-2017)

II. Resignations

- A. The Superintendent of Schools recommends the following resignations to the Board of Education for approval

III. Student Teachers, Volunteers, Interns

- A. The Superintendent of Schools recommends the following candidates for student teaching and internship to the Board of Education for approval:

1. Name: Patricia Drewry Sanger
 Request: Volunteer
 Program: Spellbinders
 Effective Dates: March 22, 2017 through June 23, 2017

2. Name: Brady Battistoni
 Request: Student Teaching
 Location: Hillcrest Elementary School
 Mentor: Heather MacPherson
 Effective Dates: March 22, 2017 through June 23, 2017

3. Name: Krista Braca
 Request: Student Teaching
 Location: Hillcrest Elementary School
 Mentor: Jamie Rossi

Effective Dates: March 22, 2017 through June 23, 2017

4. Name: Rebecca Garrison
Request: Student Teaching
Location: Woodside Elementary School
Mentor: Gloria Cordova
Effective Dates: March 22, 2017 through May 12, 2017

Using an asterisk (*) at the end of the individual appointment resolutions with the following quoted language as a legend at the end of the personnel resolutions or as a legend below the consent agenda:

*For Volunteers- As per Volunteer Board Policy 4532 - the following volunteers are approved for 10 or less events for current school year

** The appointment resolutions for classroom teachers (or building principal) are conditioned upon meeting the requirement of the current tenure laws and pursuant to the provisions of Regents Rule §30-1.3. Accordingly, to be eligible for tenure consideration the probationer must have at least three years of effective or highly effective APPR ratings pursuant to §3012-c and/or §3012-d of the Education Law during the four year period under review and may not receive an ineffective rating during the last year of probation.

*** For classroom teachers with prior tenure as a teacher in a New York public school district or BOCES, the probationary term will be three years if there is proof of prior tenure and an APPR rating during the final year of service in the previous school district or BOCES.

**** Classroom Teachers with two years of Jarema Act Credit in this school district shall serve a two year probationary term if during the two years of Jarema Act service they received APPR ratings pursuant to §§3012-c and/or 3012-d of the Education Law. Where the probationary term is shortened, to be eligible for tenure conferral, the probationer must have at least three effective and/or highly effective APPR ratings and the APPR rating in the final year of probation may not be an ineffective rating.

B. Settlement Agreement

That the Board of Education herewith approves a certain agreement with Employee No. 915.

11. Consent Agenda - Special Services

A. Special Services/Committee on Special Education

That the Board of Education approve the Recommendation of the District's Committee on Special Education for the following sixty-seven (67) students for declassification, classification, review and/or placement:

STUDENT ID # MEETING TYPE DETERMINATION PROGRAM

44645 Program Review Continue Classification ICT

45513 Section 504 Initial Eligible n/a

44411 Transfer Continue Classification SC

45677 Amendment Continue Classification SC

47041 Program Review Continue Classification ICT

40270 Section 504 Transfer Continue Eligibility n/a

45965 Amendment Continue Classification ICT

46513 Amendment Continue Classification SC
46134 Amendment Continue Classification SC
46273 Amendment Continue Classification ABC
47447 Initial Classified SC
44691 Amendment Continue Classification SC
41209 Amendment Continue Classification ICT
43671 Program Review Continue Classification SC
41752 Section 504 Initial Eligible n/a
40367 Program Review Continue Classification n/a
47566 Transfer Continue Classification SC
47047 Program Review Continue Classification SC
46220 Program Review Continue Classification ICT
44104 Section 504 Initial Eligible n/a
46631 Amendment Continue Classification RSO
40782 Amendment Continue Classification SC
45926 Transfer Continue Classification ICT
44123 Initial Classified SC
44124 Amendment Continue Classification ICT
46282 Amendment Continue Classification SC
44257 Program Review Continue Classification SC
46495 Program Review Continue Classification ICT
40214 Amendment Continue Classification SC
42377 Manifestation Continue Classification SC
43882 Amendment Continue Classification SC
47360 Program Review Continue Classification SC
45479 Section 504 Initial Eligible n/a
47000 Amendment Continue Classification SC
46152 Amendment Continue Classification SC
44908 Amendment Continue Classification ICT
44288 Amendment Continue Classification SC
42659 Initial Classified ICT
46804 Annual Review Continue Classification ICT
41516 Amendment Continue Classification SC
46216 Amendment Continue Classification SC
43601 Amendment Continue Classification ICT
41579 Amendment Continue Classification SC
47529 Amendment Continue Classification ICT
46725 Program Review Continue Classification SC
45310 Amendment Continue Classification SC
46704 Program Review Continue Classification SC
40881 Program Review Continue Classification SC
46752 Amendment Continue Classification SC
43841 Amendment Continue Classification SC
46011 Program Review Continue Classification ICT
45741 Initial Classified RSO
47239 Amendment Continue Classification SC
46568 Amendment Continue Classification ICT
45894 Amendment Continue Classification SC
46041 Program Review Continue Classification SC
40352 Program Review Continue Classification CT

46346 Initial Classified RSO
41438 Program Review Continue Classification SC
46292 Program Review Continue Classification ICT
45915 Program Review Continue Classification SC
46250 Amendment Continue Classification SC
46004 Initial Classified SC
44050 Initial Classified ICT
47564 Transfer Continue Classification ICT
47563 Transfer Continue Classification ICT
44164 Section 504 Initial Eligible n/a

B. Contract - Ossining Union Free School District

That the Board of Education approve the contract with Ossining Union Free School District to provide a special education program and/or services to a student who is the subject of this agreement. This agreement will commence July 1, 2016 - August 12, 2016. Funding is from the Summer School Tuition.

12. Consent Agenda - Business/Finance

A. Treasurer's Report and Financial Statements for the Month of January 2017

That the Board of Education accepts the General Fund Treasurer's Report for month of January 2017.

B. Internal Claims Auditor's Report for the Months of January and February 2017

That the Board of Education approves the Internal Claims Auditor's Report for the months of January and February 2017.

C. Budget Appropriation Transfers - January 2017

That the Board of Education approves the Budget Appropriation Transfers for the month of January 2017.

D. Health and Welfare Services

That the Board of Education approve the following contracts for Health and Welfare Services provided to the children residing in Peekskill and attending non-public schools, for the 2016/2017 school year:

Valhalla Union Free School District; 2 students; \$1,063.23 per student;

Ossining Union Free School District; 43 students; \$830.89 per student;

White Plains City School District; 10 students; \$996.58 per student

City School District of Rye; 2 students; \$808.20 per student

13. Other Agenda Items

A. Annual Budget Vote and Election

Acceptance of Annual School Election and Budget Vote

PEEKSKILL CITY SCHOOL DISTRICT

COUNTY OF WESTCHESTER

PEEKSKILL, NEW YORK

NOTICE is hereby given that the Annual Election and Budget Vote by County of Westchester, New York, will be held on Tuesday, May 16, 2017 at and in the election districts established by the Board of Education of the Peekskill City School District, in the Peekskill High School, between the hours of 7:00AM and 9:00PM, prevailing time, at which time the polls will be opened to vote by voting machine upon the following items: for the purpose of (1) voting upon the appropriation of the necessary funds to meet the estimated expenditures for school purposes for the school year 2017 - 2018, (2) electing two members of the Board of Education, each for three-year terms. Upon taking the oath of office at the Annual Reorganization meeting, the terms will run through June 30, 2020, (3) voting upon such propositions as may be properly placed

upon the ballot.

PLEASE TAKE FURTHER NOTICE that the Board of Education has prepared a detailed statement of the amount of money which will be required for the year 2017 - 2018 for school purposes, specifying the several purposes and the amount of each, and that copies of this statement may be obtained at a cost, by a qualified voter of the District at the office of the District Clerk, 1031 Elm Street, Peekskill, New York and at each other school building in the district beginning May 2, 2017, except Saturday and Sunday, between the hours of 8:00 a.m. and 4:00 p.m. D.S.T.

PLEASE TAKE FURTHER NOTICE that a public hearing for the purpose of the discussion of the expenditure of funds, the budgeting thereof and presentation of the budget for the 2017 - 2018 school year will be held in the Administration Center, 1031 Elm Street, Peekskill, New York on Tuesday evening, May 2, 2017, at 7:00 p.m. D.S.T.

PLEASE TAKE FURTHER NOTICE that nomination for Board of Education Members shall be made by petition which shall be directed to the Clerk of the Board of Education and shall be signed by at least 100 qualified electors of the District. Effective March 22, 2017, petition blanks may be secured at the Board of Education Office, 1031 Elm Street. Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large. Nominating petitions shall not describe any specific vacancy upon the Board for which the candidate is nominated. The petition shall state the name and residence of the candidate and the signer and shall in all respects comply with the provisions of Section 2608 of the Education Law. Each petition shall be filed with the Clerk of the Board of Education on or before the twentieth day preceding the day of the Annual School District Election. The last date for filing said petition is: 5:00 p.m., April 26, 2017.

The voting will be by ballot on voting machines as provided by the Education Law and the polls will remain open from 7:00 o'clock a.m. until 9:00 o'clock p.m. (D.S.T.) and as much longer as may be necessary to enable the voters then present to cast their ballots.

Pursuant to Section 2604 of the Education Law, the Board of Education adopted a resolution on March 1, 1955, dividing the Peekskill City School District into six school election districts. An accurate description of the boundaries of each district is on file at the Office of the Clerk of the Board of Education at the Administration Center, 1031 Elm Street, and may be inspected during office hours. Voters in each election district should vote at the polling place therein as follows:

PEEKSKILL HIGH SCHOOL
ELECTION DISTRICT A (City Districts 1 & 2)
ELECTION DISTRICT B (City Districts 3, 4, 14, 15 & 21)
ELECTION DISTRICT C (City Districts 5, 6, 17, 18 & 23)
ELECTION DISTRICT D (City Districts 7, 8, 16, 19 & 22)
ELECTION DISTRICT E (City Districts 9, 10 & 11)
ELECTION DISTRICT F (City Districts 12 & 13)

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to §2016 of the Education law or pursuant to Article 5 of the Election Law. If a voter has heretofore registered pursuant to §2016 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he/she is eligible to vote at this election; if a voter is registered and eligible to

vote under Article 5 of the Election Law, he/she is also eligible to vote at this election. All other persons who wish to vote must register. For the preparation of such a register of the qualified voters, the Board of Registration of said school district will meet at the Administration Center, 1031 Elm Street, Peekskill, New York, on April 26, 2017, from 3:00 o'clock p.m. to 9:00 o'clock p.m. (D.S.T.) to add to the registers the names of the qualified voters of the school district who shall present themselves personally for registration.

A person shall be entitled to register and vote in said Annual School District Election who is:

(A) A citizen of the United States

(B) At least 18 years of age

(C) A resident of the State and of the City School District of Peekskill for thirty days next preceding the election.

Any person who has not currently registered under permanent personal registration on or before this date and has not voted at a school district election this school year, must, in order to be entitled to vote in the upcoming annual school district election, present himself/herself personally for registration at the time and place stated above, or must make arrangements directly with the Board of Elections in White Plains, either by personally presenting himself/herself, or by mail, to permanently register himself/herself with the Board of Elections in White Plains within such time frame as will allow his/her name to appear on the Board of Elections Registration List for verification on or before Election Day, Tuesday, May 16, 2017.

If a qualified voter is a resident of a school district and his name appears on a register as a resident of another district, a written sworn statement may be filed by such voter with the clerk of the district showing his correct residence and the name of such voter shall thereupon be stricken from such register and placed upon the proper register.

The register so prepared pursuant to §2606 of the Education Law will be filed in the Office of the Clerk of the School District at 1031 Elm Street, Peekskill, NY, and will be open for inspection by any qualified voter of the District beginning on May 2, 2017, between the hours of 8:00AM and 4:00PM, prevailing time, on weekdays, and each day prior to the day set for the election, except Sunday.

PLEASE TAKE FURTHER NOTICE that the Board of Education provides for absentee ballots for the election of Members of the Board of Education, the adoption of the annual budget, and referenda. Applications for absentee ballots are available in the office of the District Clerk, 1031 Elm Street, Peekskill between the hours of 8:00 a.m. and 4:00 p.m. on business days. Completed applications must be received by the District clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District clerk no later than 5:00 PM, prevailing time, on May 16, 2017.

A list of persons to whom absentee ballots are issued will be available for inspection to qualified voters of the District in the office of the District Clerk on and after April 28, 2017, between the hours of 8:00AM and 4:00PM on weekdays prior to the day set for the annual election. Any qualified voter present in the polling place may object to the voting of the ballot upon appropriate grounds for making his/her challenge and the reasons therefore known to the Inspector of Election before the close of the polls.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with §2035 and 2008 of the Education law, any referenda or propositions to amend the budget, or otherwise to be submitted for voting at said election, must be filed with the Board of Education at the Administration Building, 1031 Elm Street, Peekskill, NY, on or before April 17, 2017, at 4:00 PM prevailing time; must be typed or printed in the English language; must be directed to the Clerk of the School District; must be signed by at least 100 qualified voters of the District; and must state the name and residence of each signer. However, the School board will not entertain any petition to place before the power of the voters to determine, or any proposition which fails to include a specific appropriation where the expenditures of monies is required by the proposition.

By order of the Board of Education of the Peekskill City School District.

Dated: March 21, 2017

Debra McLeod
District Clerk

1. The persons listed on the attached, who are qualified voters of the School District, are hereby appointed to act at such annual meeting as Inspectors of Election and Board of Registration as indicated. (Att. #1)
2. The School District Clerk is hereby authorized to give written notice of Registration.
3. The Clerk of the District is hereby authorized and directed to arrange for voting machines, to have the necessary ballot labels printed, and to make such other arrangements for the Annual Election and Budget Vote as are necessary and appropriate.
4. The Clerk of the District is further authorized to appoint qualified voters to fill any vacancies caused by the inability, refusal or failure of any person to serve at the annual election.
5. This resolution shall take effect immediately.

B. Purpose Statement

The Board of Education approves the following Extra-classroom Activities:
PHS Mercury - School Newspaper

14. Approving Consent Agenda

A. Approving Consent Agenda

BE IT RESOLVED that the Board of Education approves Consent Agenda items 10.A. - 13.B.

Motion: Colin Smith

Second: Doug Glickert

Yes: Lisa Aspinall-Kellawon
Doug Glickert
Maria Pereira
Michael Simpkins
Colin Smith
Richard Sullivan
Jillian Villon

No: _____ Abstained: _____

15. Public Comment on Agenda Items Only

A. Guidelines to Speak to the Board of Education

16. Committee Reports/Board Reflections

President Aspinall-Kellawon thanked the custodial staff for clearing the snow. The National Honor and Math Society will be having their ceremony on March 22; Spring Sports mandatory meeting will be March 23; Peekskill Basic's prep meeting will be April 29 at Woodside; PHS Drama Production, Little Mermaid, April 27 – 29.

A.

17. Executive Session

A. Executive Session

B. Adjourn Executive Session

18. Adjournment in [Memory of Mrs. Amy Pollack](#)

A. Adjournment

There being no further business to come before the Board, President Aspinall-Kellawon asked for a motion to adjourn in the memory of Mrs. Amy Pollack. Resolution read by President Aspinall-Kellawon.

Motion: Richard Sullivan

Second: Doug Glickert

Yes: Lisa Aspinall-Kellawon

No: _____

Abstained: _____

Doug Glickert

Maria Pereira

Michael Simpkins

Colin Smith

Richard Sullivan

Jillian Villon

Meeting adjourned at 9:20 p.m.

Debra McLeod

District Clerk